



# H&S Software





## Smarter safety management solutions

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# Product

We digitise all your health and safety processes for complete, easy, and efficient compliance. It incorporates company-integrated management system documentation, time and attendance, employee inductions, toolbox talks and training, Safe Systems of Work (SSoW), Risk Assessment Method Statements (RAMS) and briefing evidence, Point of Work Risk Assessment (PoWRA), site inspections/audits and plant and tools checks.



### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

The software provides a single solution encompassing operational and health and safety compliance.



### EASY SET UP AND DEPLOY

Cloud based Health and Safety Software that works on Desktop and Mobile using a modern browser.



### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

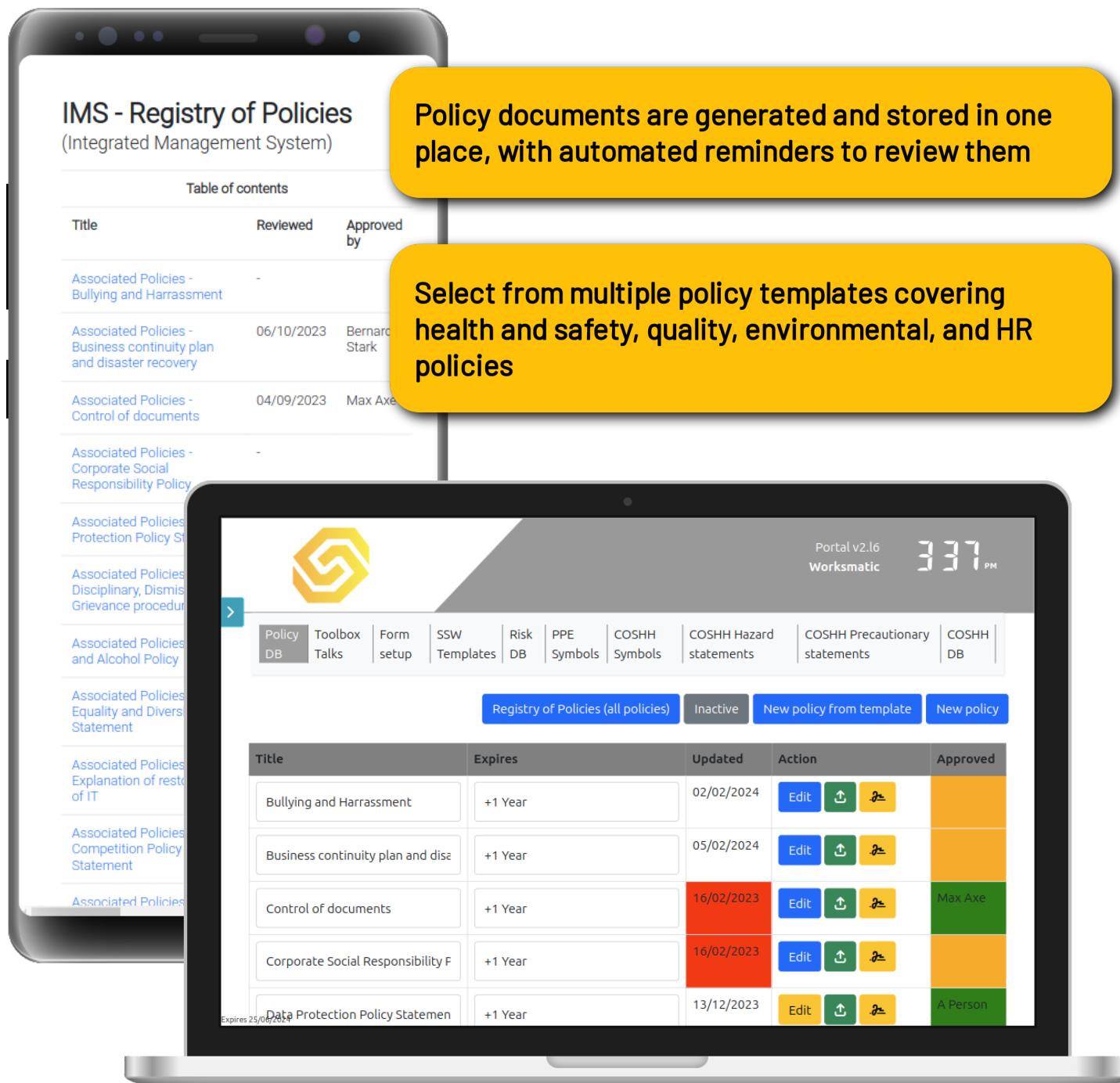
Streamline processes aid competence tracking, risk assessment method statements and site/plant/tool inspections - and more!

# Features

-  **Company policies database** P4
-  **Time and attendance tracking** P5
-  **Human resources and training** P6
-  **SSoW & RAMS** P7
-  **Point of Work Risk Assessment** P8
-  **Site inspections and audits** P9
-  **Asset management** P10
-  **Accident reporting** P11

## Company policies database

Policies in the company's integrated management system.



### IMS - Registry of Policies (Integrated Management System)

Table of contents		
Title	Reviewed	Approved by
Associated Policies - Bullying and Harrassment	-	
Associated Policies - Business continuity plan and disaster recovery	06/10/2023	Bernard Stark
Associated Policies - Control of documents	04/09/2023	Max Axe
Associated Policies - Corporate Social Responsibility Policy	-	
Associated Policies - Protection Policy Statement	-	
Associated Policies - Disciplinary, Dismissal, Grievance procedure	-	
Associated Policies - and Alcohol Policy	-	
Associated Policies - Equality and Diversity Statement	-	
Associated Policies - Explanation of restriction of IT	-	
Associated Policies - Competition Policy Statement	-	
Associated Policies - Data Protection Policy Statement	-	

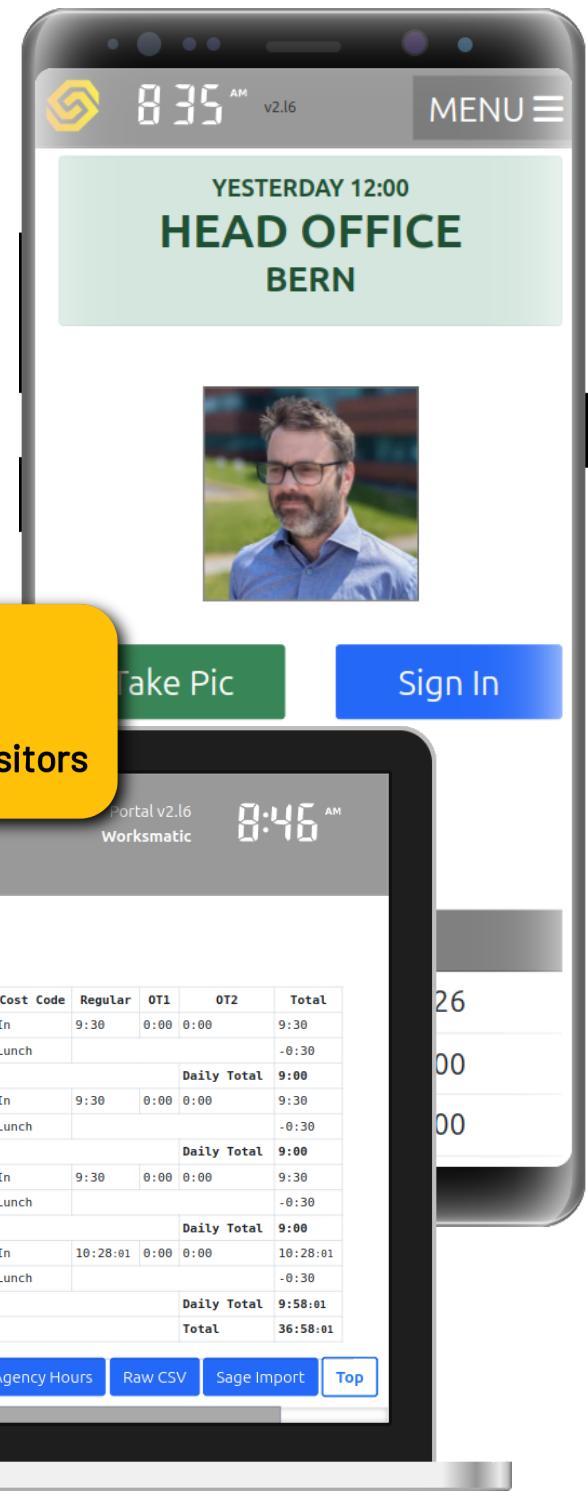
Policy documents are generated and stored in one place, with automated reminders to review them

Select from multiple policy templates covering health and safety, quality, environmental, and HR policies

Policy DB		Toolbox Talks	Form setup	SSW Templates	Risk DB	PPE Symbols	COSHH Symbols	COSHH Hazard statements	COSHH Precautionary statements	COSHH DB		
Portal v2.16 Worksmatic 337 PM												
Registry of Policies (all policies)						Inactive	New policy from template	New policy				
Title	Expires	Updated	Action			Approved						
Bullying and Harrassment	+1 Year	02/02/2024	Edit	Upload	Approve							
Business continuity plan and disa	+1 Year	05/02/2024	Edit	Upload	Approve							
Control of documents	+1 Year	16/02/2023	Edit	Upload	Approve	Max Axe						
Corporate Social Responsibility P	+1 Year	16/02/2023	Edit	Upload	Approve							
Data Protection Policy Statement	+1 Year	13/12/2023	Edit	Upload	Approve	A Person						

## Time and attendance tracking

- ▶ Accurate time tracking
- ▶ Geofencing capabilities
- ▶ Simplified payroll process with exports
- ▶ Holiday and leave management and multi level authorisation

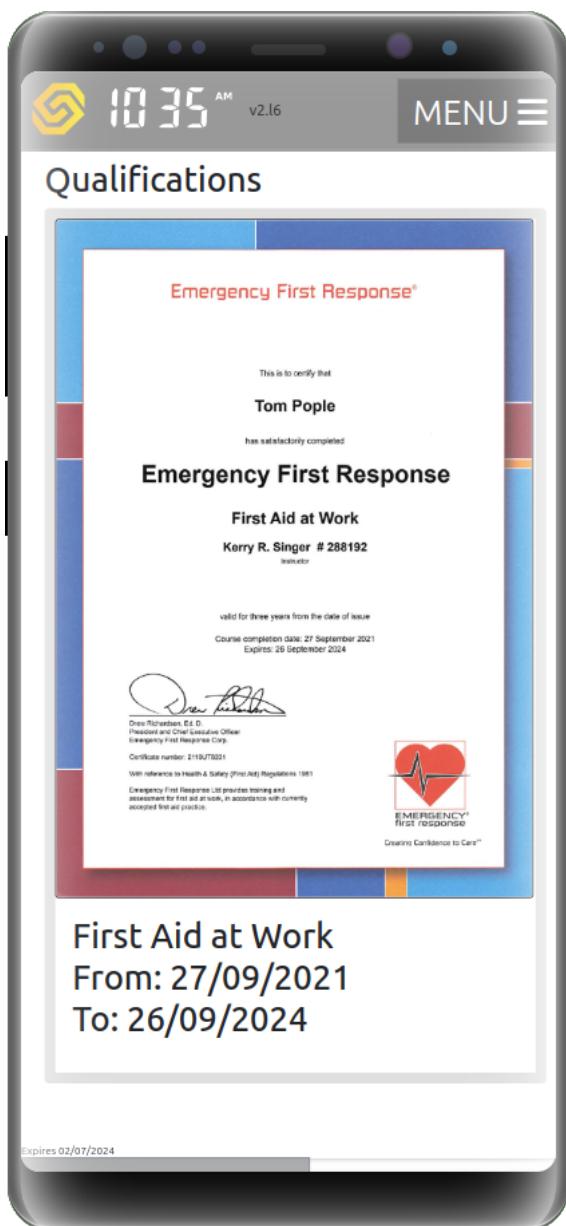


## Human resources and training

- ▶ Qualification tracking
- ▶ Toolbox talks and training

Access company policies

Training matrix - database of competency evidence

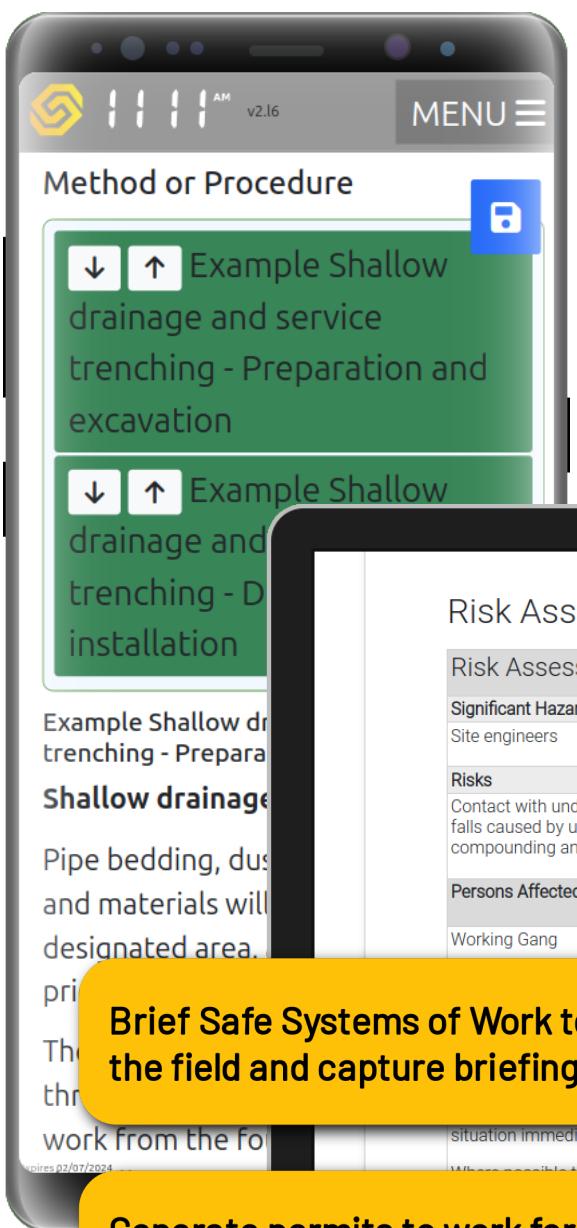


A suite of electronic toolbox talks and the ability to generate further company-specific updates and training

My Projects   Policy Register   Site Photos   Forms   Reports   Logout					
4D Training Trailer Skills	4E FDRI and Training	ADI Qualification	Advanced Driving Certificate	Driving Licence Category B	Driving Licence Category B_E
		ethan.mitchell ADI Qualification	ethan.mitchell Advanced Driving Certificate	ethan.mitchell Driving Licence Category B	
		ava.taylor ADI Qualification	ava.taylor Advanced Driving Certificate	ava.taylor Driving Licence Category B	
noah.ramirez 4D Training Trailer Skills		noah.ramirez ADI Qualification	noah.ramirez Advanced Driving Certificate	noah.ramirez Driving Licence Category B	noah.ramirez Driving Licence Category B_E
emma.foster 4D Training Trailer Skills		emma.foster ADI Qualification	emma.foster Advanced Driving Certificate	emma.foster Driving Licence Category B	emma.foster Driving Licence Category B_E

## SSoW & RAMS

► Safe System of Works (SSoW) / Risk Assessment Method Statements (RAMS) and Briefing Evidence



**Build standard operating procedure and risk assessment database - include images and videos for better comprehension**

**Generate Safe Systems of Work from pre-defined standard operating procedures**

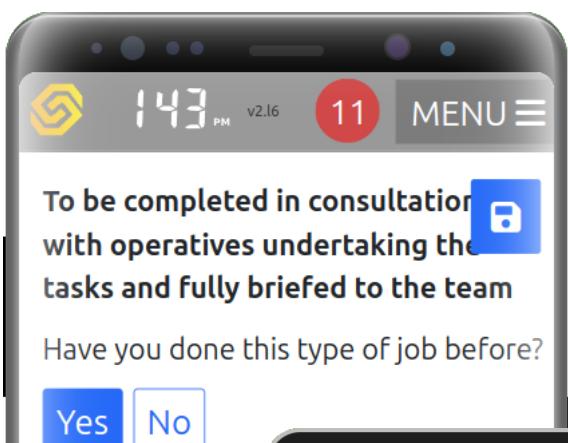
**Pick from pre-defined risk assessments and Coshh database**

**Brief Safe Systems of Work to the team in the field and capture briefing attendance**

**Generate permits to work for high-risk activities; e.g. breaking ground, confined space entry, hot works**

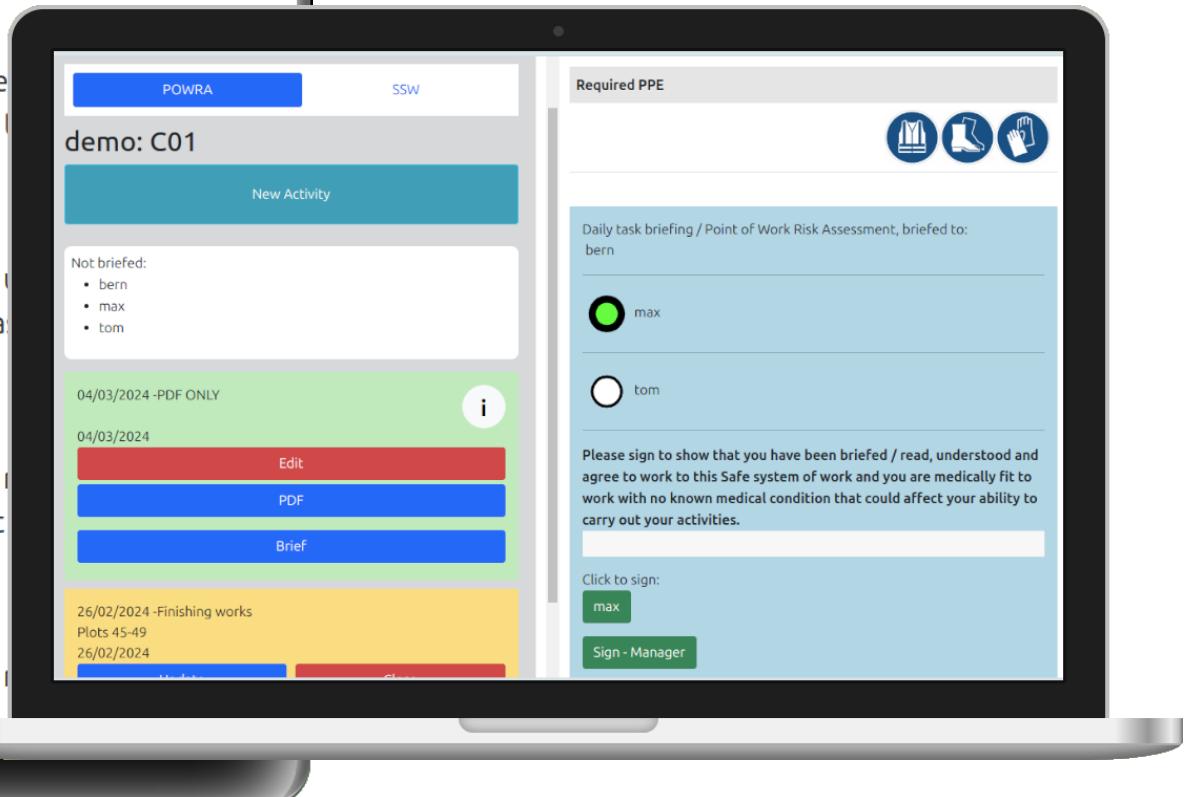
## Point of Work Risk Assessment / Daily brief

► Efficiently documenting communication evidence with remote teams



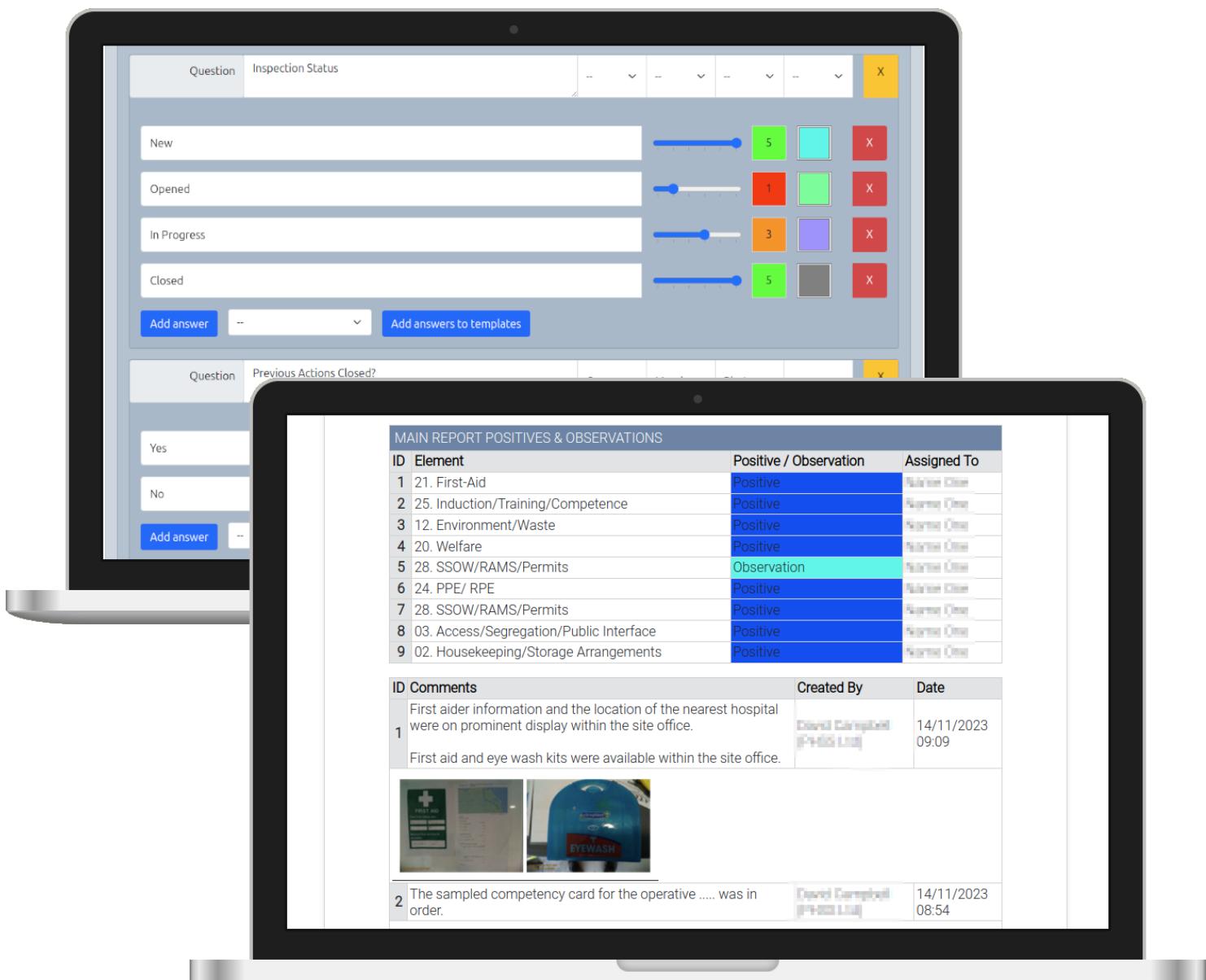
Field teams can populate simplified Point of work risk assessents live on site

Brief PoWRA to the team in the field and capture briefing attendance



## Site inspections and audits

- ▶ Create and complete site inspections and record them on your phone/tablet, adding images, emails, and PDFs to show compliance
- ▶ Complete more thorough and formal site audits in the same way



ID	Element	Positive / Observation	Assigned To
1	21. First-Aid	Positive	Name One
2	25. Induction/Training/Competence	Positive	Name One
3	12. Environment/Waste	Positive	Name One
4	20. Welfare	Positive	Name One
5	28. SSOW/RAMS/Permits	Observation	Name One
6	24. PPE / RPE	Positive	Name One
7	28. SSOW/RAMS/Permits	Positive	Name One
8	03. Access/Segregation/Public Interface	Positive	Name One
9	02. Housekeeping/Storage Arrangements	Positive	Name One

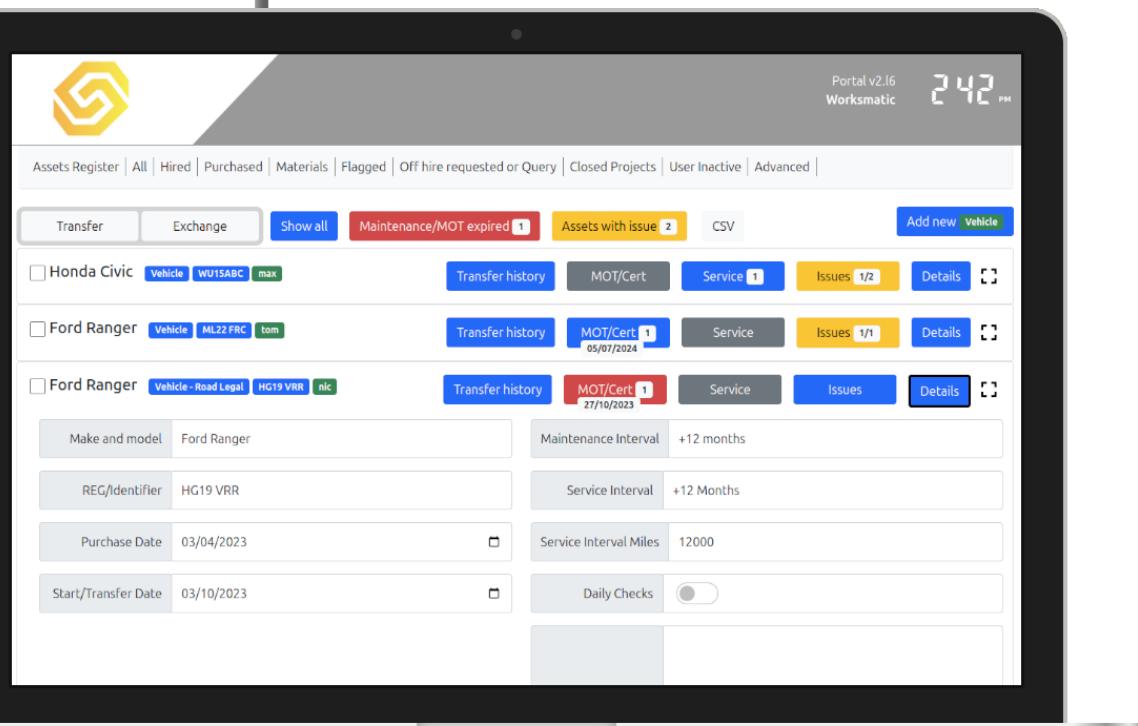
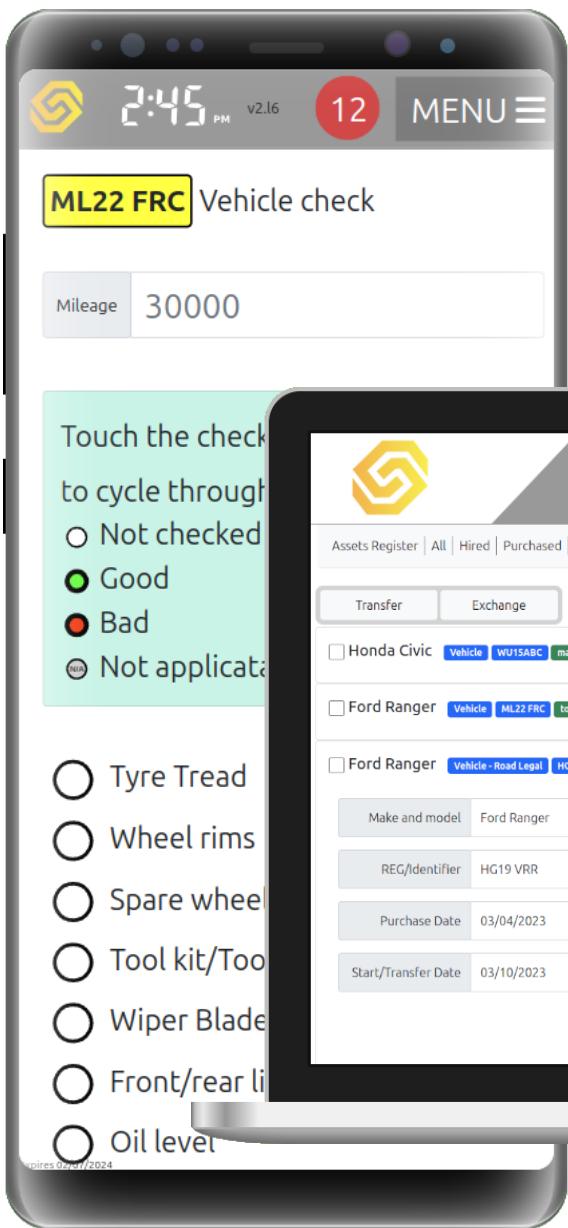
ID	Comments	Created By	Date
1	First aider information and the location of the nearest hospital were on prominent display within the site office. First aid and eye wash kits were available within the site office.	David Campbell [PHMS Ltd]	14/11/2023 09:09
2	The sampled competency card for the operative .... was in order.	David Campbell [PHMS Ltd]	14/11/2023 08:54

## Asset management

- ▶ Tools, equipment, plant, materials
- ▶ Control of legal documents/certificates
- ▶ PPE allocation

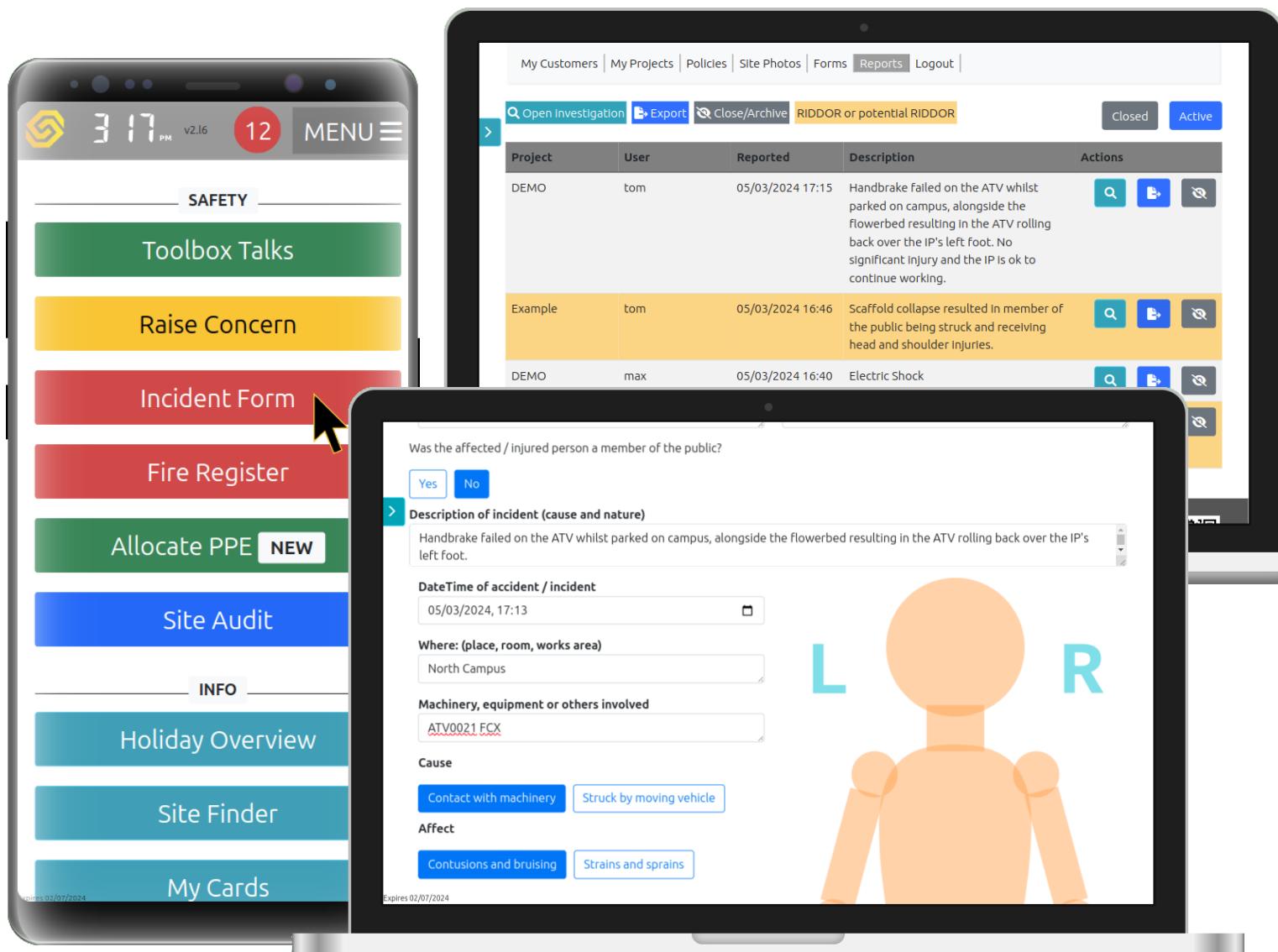
**Single point management of assets, plant and tools. Ability to allocate assets between sites or individuals and to upload and store certificates**

**Digital pre-use checks created to simplify compliance**



## Accident reporting

- ▶ Report accidents and incidents from any device and location
- ▶ Real-time notifications and visibility of all accidents and incidents
- ▶ Complete robust follow-up investigations and monitor trends and statistics
- ▶ Export accident overview to PDF or share live links to reports



The image displays a mobile phone and a tablet side-by-side, both showing the interface of a safety management software.

**Mobile Phone Interface:**

- Top status bar: Shows the time (3:17 PM), battery level (12), and a 'MENU' icon.
- Header: 'SAFETY' is selected in the menu.
- Menu items: Toolbox Talks, Raise Concern, Incident Form (highlighted with a mouse cursor), Fire Register, Allocate PPE (NEW), Site Audit, Holiday Overview, Site Finder, and My Cards.

**Tablet Interface:**

- Header: My Customers, My Projects, Policies, Site Photos, Forms, Reports, Logout.
- Search bar: Open Investigation, Export, Close/Archive, RIDDOR or potential RIDDOR.
- Buttons: Closed, Active.
- Table: Incident list with columns: Project, User, Reported, Description, Actions.
- Incident details (Row 1):
 

DEMO	tom	05/03/2024 17:15	Handbrake failed on the ATV whilst parked on campus, alongside the flowerbed resulting in the ATV rolling back over the IP's left foot. No significant injury and the IP is ok to continue working.			
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- Incident details (Row 2):
 

Example	tom	05/03/2024 16:46	Scaffold collapse resulted in member of the public being struck and receiving head and shoulder injuries.			
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- Incident details (Row 3):
 

DEMO	max	05/03/2024 16:40	Electric Shock			
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**Incident Report Form (Detailed View):**

Was the affected / injured person a member of the public?  Yes  No

Description of incident (cause and nature): Handbrake failed on the ATV whilst parked on campus, alongside the flowerbed resulting in the ATV rolling back over the IP's left foot.

Date/Time of accident / incident: 05/03/2024, 17:13

Where: (place, room, works area): North Campus

Machinery, equipment or others involved: ATV0021 FCX

Cause: Contact with machinery, Struck by moving vehicle

Affect: Contusions and bruising, Strains and sprains

Diagram: A 3D-style human torso diagram with 'L' and 'R' labels on the shoulders, indicating left and right sides.